international orders are possible. The turnaround times of interlibrary loans differ.

Fees and Fines

Library Card 5,-€

Interlibrary loan 1,50 € per order (copy fees and postage for international orders are possible)

 1^{st} Overdue-notice 2,-€ per book 2^{nd} Overdue-notice 5,-€ per book 3^{rd} Overdue-notice 10,-€ per book

Damaged or lost books need to be replaced in agreement with the library. Extra fines may be assessed.



Contact Information

Landesbibliothek Oldenburg Pferdemarkt 15 26121 Oldenburg

Telephone: +49 (0)441-505018-0 Fax: +49 (0)441-505018-14

Email: lbo@lb-oldenburg.de

auskunft@lb-oldenburg.de

www.lb-oldenburg.de

Opening hours:

Full library service:

Mon-Fri 10 am – 7 pm Sat 9 am – 12 am

Learning and Information Center (LIZ):

Mon-Fri 10 am – 10 pm Sa 9 am – 4 pm

On the 1st Tuesday of every month at 4 pm a library tour will be offered in German. For further tours please check www.lb-oldenburg.de.





Oldenburg Regional Library

We pass on knowledge!

Stand: 6/2019

Welcome

Oldenburg Regional Library is one of three scientific libraries in Oldenburg. Along with the University Library (BIS) and the library of the University of Applied Sciences (Jade-Hochschule) Oldenburg Regional Library forms the ORBIS library co-operative. In addition to a broad selection of scientific books, journals, newspapers and electronic material, Oldenburg Regional Library holds a special collection of regional literature and sources.

Registration and Library Card

You need your ID or passport to register at the library. If you are underage you will also need a letter of consent from a parent or guardian. Letters of consent are available at https://konto.orbis-

<u>oldenburg.de/download/de/-</u> Finverstaendniserklaerung.pdf.

The library card costs 5,- €. With this card you can borrow books and access electronic material. You may also register at the University Library for free with this card. Please inform us immediately if your card is lost or stolen. You will be liable for all items and charges on your card until you have reported your card lost or stolen.

ORBIS*plus*

The Catalog and User Account

The online catalog ORBISplus provides records of the holdings of the three ORBIS libraries and the electronic resources they offer. The address is

https://plus.orbis-oldenburg.de.

You may also access your user account in the upper right hand corner of the catalog's page. Your user account lists information on current loans, ordered or reserved items and overdue fines.

You will also find options for renewing your books and changing your password.

Ordering and Borrowing Books

Oldenburg Regional Library is partially a closed stacks library. The books in the open shelf area may be taken directly off the shelf and borrowed at the desk. Books that are older than 100 years, newspapers, reference books in the open shelf area, maps and other books marked "not borrowable" can only be used in the library. You can order the books of the closed stack area via the online catalog. They will be available to you within 15 minutes.

To find out where a book is located and whether it can be borrowed or not, login to your user account in the online catalog, search for the book, click on the "locations"-tab.

If the book is in the open shelf area, please note the shelf mark and take the book off the shelf yourself. If the book is in the closed stack area or currently borrowed, please click on "request" to request the book.

If it is not borrowed, it will be ready to be picked up within 15 minutes.

Borrowing books is free of charge unless you fail to return the books on time, renew them within the loan period or damage or lose the books. The loan period for borrowed books is 30 days.

You may renew your book via user account, telephone, email or at the circulation desk for another 30 days as long as the total renewal has not exceeded 210 days and no other user has requested the book.

LIZ

The Learning and Information Center (LIZ) provides 15000 important books that have been published in the last 5 years and can be borrowed at the circulation desk. Besides 16000 reference works, journals and newspapers are available in LIZ. LIZ also offers carrels for groups and individuals, wifi, internet-pcs and different options for copying and printing.

Interlibrary loan

Should you need a book that is not available at the ORBIS libraries, you may order it via inter-library loan to be send to Oldenburg Regional Library. Coupons for those orders may be acquired at the desk for 1,50 € per order. Each coupon contains login data to order the book via the inter-library loan catalog GVK https://kxp.k10plus.de/ Additional fees for copies and postage for